



7984 S. Welby Park Dr. #102, West Jordan, UT 84088 \* 801 282-1330

## ACADEMY WEST DROP FORM

If you must withdraw from Academy West, please give a 2 week notice so we may open your spot to the next person waiting. However, the notice **MUST** be given BEFORE the 1<sup>st</sup> day of the next month or your account will be charged.

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Class \_\_\_\_\_ Day & Time \_\_\_\_\_ Student's Last Day \_\_\_\_\_

If you would like to re-enroll in the near future, please indicate when \_\_\_\_\_ and we will be happy to contact you at that time.

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Signature

Date

Would you like someone from Academy West to contact you to discuss your experience?

No     Yes

### PLEASE NOTE:

**Autopay students:** Auto pay students are charged on the 1<sup>st</sup> day of each month. If you drop after the 1<sup>st</sup>, you may finish out the month or try a different class for the rest of month. There are no credits or refunds.

**Cash account students:** You must drop before a new session begins, which **may be before** the 1<sup>st</sup> day of the next month. (Check your newsletter to see when the next session begins.) You will pay for the entire session and may finish out the month or try a different class for the rest of the month. There are no credits or refunds.

### Reason for Dropping:

- Lost interest in my class
- Participating in another activity
- Seasonal
- Finances
- Scheduling conflict
- Illness or injury
- Other \_\_\_\_\_

### COMMENTS:

We thank you for coming to Academy West. You are welcome back any time!

Sincerely,  
Academy West Staff